



माँ पाटेश्वरी विश्वविद्यालय, बलरामपुर, उत्तर प्रदेश

Maa Pateswari University, Balrampur, Uttar Pradesh

Website : <https://mpubl.ac.in>

E-mail : reg.mpublp@gmail.com

पत्रांक : माँपावि०/कु०स०का०/2026- 1566

दिनांक : 24-09-2026

विज्ञापित

माँ पाटेश्वरी विश्वविद्यालय, बलरामपुर के लाइब्रेरी में आवश्यक किताबों की सप्लाई किये जाने हेतु पत्र संख्या-माँपावि०/कु०स०का०/2026/1566 दिनांक 23.09.2026 के क्रम में बुक सेलर्स/वेन्डर्स/पब्लिशर्स/बुक डिस्ट्रीब्यूटर्स को इम्पेनल्ड करने के लिए आवेदन (Expression of Interest) आमंत्रित किये जाने हेतु विज्ञापन विश्वविद्यालय के अधिकारिक वेबसाइट <http://www.mpu.ac.in> पर प्रकाशित किये जा रहे हैं। इच्छुक बुक सेलर्स/वेन्डर्स/पब्लिशर्स/बुक डिस्ट्रीब्यूटर्स 07 दिवस के अन्दर दिनांक 24.09.2026 से 30.09.2026 तक आवेदन समस्त प्रपत्रों एवं फीस सहित विश्वविद्यालय के कुलसचिव कार्यालय में प्रस्तुत कर सकते हैं। निर्धारित नियम व शर्तें विश्वविद्यालय की वेबसाइट से डाउनलोड किये जा सकते हैं।

कुलसचिव

प्रतिलिपि :- निम्नलिखित को सादर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

1. वित्त अधिकारी माँ पाटेश्वरी विश्वविद्यालय, बलरामपुर।
2. निजी सहायक, मा० कुलपति, कुलपति जी के अवलोकनार्थ प्रेषित।
3. पत्रावली।

कुलसचिव



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पत्रांक : माँपावि/कुसंका/2026-1566

Dated:23-09-2026

EXPRESSION OF INTEREST
FOR EMPANELMENT OF BOOK VENDORS

Maa Pateswari University, Balrampur (A State University) invites Expression of Interest (EoI) from the booksellers/vendors/publishers/book distributors to supply print books to Library of Maa Pateswari University for the 03 financial years i.e. 2026-2029 and may be extended further based on the performance of the Vendor(s).

The parties desirous of inclusion of their firms as Empanelled Vendor of print books may submit duly filled in EoI along with the requisite fee and supporting documents within 7 days from the date of this advertisement by 05:00 PM IST to "The Registrar, Maa Pateswari University, Balrampur] 271201 (U.P.)". The prescribed EoI form with terms and conditions may be downloaded from <http://www.mpu.ac.in>.


Registrar

कुलसचिव
माँ पाटेश्वरी विश्वविद्यालय
बलरामपुर



मौ पाटेश्वरी विश्वविद्यालय, बलरामपुर, उत्तर प्रदेश

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EXPRESSION OF INTEREST
FOR EMPANELMENT OF BOOK VENDORS

Maa Pateswari University (A State university) invites Expression of Interest (EoI) from the booksellers/vendors/publishers/book distributors to supply print books to Maa Pateswari Vishwavidyalaya, Balrampur on the following terms and conditions for the 03 financial years 2026-2029 or till further notification for empanelment.

Eligibility Criteria for Empanelment

Sr No.	Points	Details
1	PAN Details	The applicant should submit Permanent Account No (PAN) issued by the Income Tax Department.
2	License	The applicant shall submit their Import/Export Code (IEC) certificate issued by the Ministry of Commerce, Government of India (GoI), along with the proposal.
3	Client list	The Booksellers/Distributors/Vendors should have certificate for print books from satisfactorily supplied print books to any ten (10) Government Universities Central/State in last three financial years 2023-24, 2024- 25, 2025-26 (satisfactory supply certificates along with respective order copies should be enclosed).
4	Business turnover	Business turnover of the firm should have minimum average annual turnover of Rs. 5 crore in the last three (3) consecutive financial years 2023-24, 2024-25, 2025-26 (certified by the Chartered Accountant). A certificate from CA should be enclosed with the application.
5	Supply order	The applicant should enclose single highest value orders for supply of print books to any Central/State Government University along with Satisfactory Supply Certificates for particular order in each financial years 2021-22, 2022-23, 2023-24, 2024-25, 2025-26. (Order copies and satisfactory supply certificates should be attached). The average of 05 years single highest value orders will be taken into consideration for the selection of vendors
6	ITR	The applicant should enclose ITRs & audited Balance Sheet & Profit & Loss A/c for last three consecutive financial years out of four financial years 2022-23, 2023- 24, 2024-25, and 2025-26 along with a photocopy of Annual Turnover duly certified by registered Chartered Accountant.

कार्यालय पता : कोईलरा, बलरामपुर, पिन कोड-271201, उ०प्र०
Official Address : Koyalara, Balrampur, Pin Code- 271201, U.P.

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मौ पाटेश्वरी विश्वविद्यालय
बलरामपुर



माँ पाटेश्वरी विश्वविद्यालय, बलरामपुर, उत्तर प्रदेश

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7	Authorization	The Booksellers/ Distributors/ Vendors should be a distributor/dealer/stockiest/executive/preferred agent of the reputed publishers. The authority letters issued by the publishers should be enclosed.
8	EoI application fees	The Booksellers/Distributors/Vendors is required to submit a DD of Rs. 5,000/- (non-refundable) as registration fees in the Favor of Finance Officer "Maa Pateswari Vishwavidyalaya, Payable Balrampur" Vendor should have permanent office. Enclose documentary proof.
9	Security Deposit	The Booksellers/Distributors/Vendors should also enclose a DD / FDR / Bank Guarantee for Rs. 2,00,000/- (Rs. Two Lakh Only) in the form of Security Deposit in favor of Finance Officer "Maa Pateswari Vishwavidyalaya, Balrampur" which will be returned after expiry of the tenure without any interest or will be forfeited due to any loss to the University from the Booksellers/Distributors/Vendors.
10	Minimum discount rates	The minimum discount rate shall be 25% for all types of books failing which application will not be considered except (Govt./ Institution /Society/NGO) Publication should be supplied at no discount.
11	Conversion rate	In case of foreign publication, the Reserve Bank of India (RBI) conversion rate will be applicable on the date of billing (subject to furnishing the proof of conversion rate)
12	University Rights	Being empaneled does not mean that the vendor will be given supply order. The University has all right to give supply order to one or more vendors or no supply order to empaneled vendor. This is the sole discretion of the University. The University is not bound to accept all the qualified bidders and reserves the right to accept or reject any or all the proposals without assigning any reasons thereof. The acceptance of the qualified bidders' rests with the University on its selection criteria. Based on the average value of five highest value orders during 2021-22 to 2025- 26 and performance certificate by the Central Universities, 3-5 vendors will be selected. Decision of the Vice chancellor of the University on any dispute related to selection of vendor for supply of books shall be final and binding.
13	Affidavit	The vendor should not have been debarred / blacklisted for doing business from any Government Organization from date of establishment. In this regard, please furnish an affidavit on non – judicial stamp paper of Rs. 100 (Rupees hundred only).

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बलरामपुर



माँ पाटेश्वरी विश्वविद्यालय, बलरामपुर, उत्तर प्रदेश

Maa Pateswari University, Balrampur, Uttar Pradesh

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Instructions to Book Supplier

- 1- Please go through the Eligibility Criteria for Empanelment for supply of printed books to the Maa Pateswari University, Balrampur before filling the application form.
- 2- Interested Publishers / Booksellers / Distributors / Vendors should submit application in sealed envelope super-scribing "Application for Empanelment of book suppliers for supply of printed books at Registrar".
- 3- The sealed cover should reach in the Registrar office by any mode i.e. Speed Post / Registered Post / By Hand.
- 4- The Vendors have to certify that no Indian edition is available at cheaper price in case of foreign books.
- 5- The application should be signed by authorized person on every page with official seal of the agency/firm.
- 6- Incomplete application forms, application forms not filled properly or received after the due date and time will not be entertained. The decision of the University in this regard shall be final and binding upon the suppliers.
- 7- At any point of time if any of a document(s) furnished by the book supplier is found to be false it would be deemed as breach of term of contract and the firm shall be liable for legal action under the jurisdiction at High Court Allhabad (Lucknow Bench) besides termination of empanelment and or forfeiture of security deposit.
- 8- University reserves rights to fix number of Publishers / Distributors / Booksellers / Vendors.
- 9- The University will distribute the orders among the empaneled vendors as per the necessity and past performance and experience of the vendor on approved 25% discount.
- 10- No supplier/distributor/Vendor/Publisher shall have the sole right to supply the books. Notwithstanding the discount rate(s) so decided, the University shall have right to procure the books directly from such supplier/distributor/Vendor/Publisher on terms and conditions decided by the University.
- 11- Merely empaneled does not give right to any Vendor to get the supply order. The supply order to the Vendor will be sole discretion of the University.
- 12- In case the supply is delayed more than the prescribed period mentioned in the supply order, University may impose a penalty of maximum 5% of the total value of the order (if delay is for a period of one week or more).

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बलरामपुर



मौ पाटेश्वरी विश्वविद्यालय, बलरामपुर, उत्तर प्रदेश

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(APPLICATION FORM FOR EMPANELMENT AS BOOK VENDORS)

To

The Registrar
Maa Pateswari University,
Balrampur-271201 (U.P.),

Sir,

In response to your advertisement for registration and empanelment of Publishers/ Booksellers/Distributors/Vendors for supply of printed books to your university, please find my /our duly filled application form along with application fee and security deposit and relevant documents.

1. Name of the Firm

.....

2. Address

.....

.....

.....

3. Contact No. :

Fax.....

4. Website (if any).....Mobile No. of Contact

person (s).....

5. E-mail address.....

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माँ पाटेश्वरी विश्वविद्यालय, बलरामपुर, उत्तर प्रदेश

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6. Date of Establishment of Firm

.....

7. Name of the Proprietor/Director

.....

8. Name of Partner (if any)

.....

9. Registration No. of FPBAI/DSBPA, etc

.....

(Please enclose a copy of the Registration Certificate.)

10. Your Permanent Account No.:

.....

(Attach Copy of PAN No.)

11. Do you have direct import license

.....

(If yes, please attach a copy of the same)

12. Do you have satisfactorily supplied printed books to at least 10 Government Universities-

Central/State in last three financial years?

.....

If yes, the copies of the purchase orders and satisfactory performance certificates should be enclosed.

13. Annual Turnover of the firm for the last 3 consecutive financial years (attach proof):

(a) 2023-24 :
(b) 2024-25 :
(c) 2025-26 :
Total :
Average :

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14. Whether you are income tax payee?

If so, please attach a copy of Income tax return (ITRs) filed for three (03) consecutive years out of last four financial year along with photocopy of Profit & Loss account and Balance Sheet duly certified by Chartered Accountant 2022-23, 2023-24, 2024-25, 2025-2026.

15. Order copy and satisfactory supply certificate of a single order of highest value in INR (Indian Rupees) given to your firm for supply of print books to any Central/State Government University in last five financial years should be enclosed.

16. Are you a distributor / dealer / stockiest/ exclusive/ preferred agent of the publishers?

If so, please submit the most recent authority letters issued by the publishers.

17. Details of a Demand Draft of Rs. 10,000/- (Rupees Ten Thousand Only) as a registration fee of empanelment (non-refundable) drawn from any nationalized bank favoring **"The Finance officer, Maa Pateswari University"** payable at **"Balrampur (U.P.)."**

Detail of Demand Draft

- a) No
- b) Date
- c) For Rs
- d) Drawn on

18. Details of Demand Draft/FDR/Bank Guarantee of Rs. 200,000/= (Rupees Two Lakh only) as security deposit (refundable) drawn from any nationalized Bank favoring **"The Finance officer, Maa Pateswari University"** payable at **"Balrampur (U.P.)."**

Detail of Demand Draft/FDR/Bank Guarantee

- a) No
- b) Date
- c) For Rs
- d) Drawn on

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19. Have your firm ever been debarred / blacklisted for doing business from any government organization?

If no, please furnish an affidavit raised on non-judicial stamp paper of Rs. 100 (Rupees One Hundred only).

20. Does your firm/company possess an ISO Certificate?

(Yes/No) If yes, attach a copy of the Certificate.

DECLARATION

I/ We do hereby declare that entries made in this application form are true to the best of my/ our knowledge and belief. Further the above terms and conditions are acceptable to me/ us in letter and spirit.

Signature of Partners/Proprietors
with seal

Date:

Place:

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Annexure-1

Sl. No.	Item	Document Enclosed (Yes/No)	Page Number (s) in the EoI
1	Certified copy of PAN card	Yes/No	
2	Certified copy of valid license of Import/Export	Yes/No	
3	Certified copy of satisfactorily supplied print books from (2023- 24; 2024-25 & 2025-26)	Yes/No	
4	Certified copy Turnover certificate certified by Chartered Accountant.	Yes/No	
	2023-24	Yes/No	
	2024-25	Yes/No	
	2025-26	Yes/No	
5	Certified copy of single value highest order	Yes/No	
	2021-22	Yes/No	
	2022-23	Yes/No	
	2023-24	Yes/No	
	2024-25	Yes/No	
	2025-26	Yes/No	
6	Certified copy Income Tax return & Audited Balance Sheet & Profit Account	Yes/No	
	2022-23	Yes/No	
	2023-24	Yes/No	
	2024-25	Yes/No	
7	Certified copy Authority certificate issued by reputed Publisher(s)	Yes/No	
8	Application/Registration fees of Rs. 5,000/- DD	Yes/No	
9	FDR/Bank Guarantee of Rs. 2.0 Lakh	Yes/No	
10	Black list/debarred certificate on stamp paper of Rs. 100/-	Yes/No	
11	Certified copy Membership certificate of FPBAI/DSBPA, etc	Yes/No	
12	Copy of ISO certificate	Yes/No	

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